



**City of Scottsdale  
Library Board  
Regular Meeting Minutes**  
Wednesday, December 15, 2021  
Meeting Held Electronically

**PRESENT:** Chair Shiela Reyman, Vice-Chair Janet Smigielski, Board Members Sam Campana, Freda Hartman, Fred Klein, and Marna McLendon

**ABSENT:** Board Member Sheila Collins

**STAFF:** Library Director Kira Peters; Managers Mandy Carrico, Melissa Orr, and Becky Gallivan Butler

**Call to Order**

Chair Reyman called the meeting to order at 3:31 p.m.

**Roll Call**

Members present as listed above.

**Public Comment**

No public comments.

**Minutes**

Regular meeting minutes November 17, 2021

VICE CHAIR SMIGIELSKI MOVED TO APPROVE THE NOVEMBER 17, 2021, REGULAR MEETING MINUTES AS WRITTEN. BOARD MEMBER KLEIN SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR REYMAN, VICE-CHAIR SMIGIELSKI, BOARD MEMBERS CAMPANA, HARTMAN, KLEIN, AND MCLENDON VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

## **REGULAR MEETING AGENDA**

### **1. Patron Comment Report**

Kira Peters, Community Services Administrator, provided the November 2021 patron comments, highlighting three comments. One was related being happy to have the library and story time. The second comment related to missing content, such as the Morningstar magazine. The last comment states that staff is respectful and very good at explaining what is happening.

Vice-Chair Smigielski noted it is important not to lose touch with the needs of the adult community. Further inquiring on the cost of the Value Line program. Ms. Gallivan-Butler advised the cost is \$14,000 per year, which increases by 3% each year. Vice-Chair Smigielski suggested should the library receive funding, that the Value Line subscription should be restarted.

Board Member McLendon inquired of the history of usage for Value Line. Ms. Gallivan Butler advised Value Line was heavily used, as is Morningstar. Unfortunately, the library made a difficult decision and chose to eliminate the Value Line subscription as Morningstar is more affordable.

### **2. Director's Report**

Ms. Peters welcomed Carlie Stock, Administrative Secretary, who will be the liaison corresponding with the Library Board and helping with technology.

Scottsdale Public Library system is a conduit for free rapid COVID test kits provided by Maricopa County. The public will need to register through a podcast to receive a test kit. Kits will be distributed outside of the buildings.

Being the end of the year, it is a good time to reflect on what has been accomplished.

- Fine Free
- Pegasus virtual branch plus other virtual opportunities.
- Curbside pick-up
- Online library card renewals
- Virtual conferences
- Library card campaign
- Outdoor programming
- Pony Express at Appaloosa
- Library deployment

Board Member Campana had inquired of the demographics at the libraries. This data is not collected; however, a survey can be conducted that will allow collection of this data.

Construction on the Sky Room (aka Story Time room) is on track to be completed March 2022.

Construction on the Civic Center lawn is scheduled to be complete January 2023 for the Super Bowl.

The libraries will be fully operational as of January 10, 2022.

The decision package requesting restoration of the \$550,000 material budget has been submitted. Updates will continue to be provided as they are available.

### **3. Vote on Revised Bylaws**

Ms. Peters noted the significant change to the Bylaws related to a chair being able to succeed themselves for one year and recommended the Library Board approve them.

Vice-Chair Smigielski clarified the next steps. Ms. Peters advised once the Library Board approves the Bylaws they go into effect.

Ms. Hartman asked for clarification regarding a previous concern, if someone fills a partial term can they succeed themselves for another term. Mr. Peters advised they can, as the partial term counts as a full term. Ms. Hartman asked to have the Bylaws reflect those who serve either a full or partial term can succeed themselves for one term. Mr. Peters noted the ordinance does cover this in more detail, but she will check with the City Attorney and send out any additional information for clarification.

BOARD MEMBER MCLENDON MOVED TO HAVE THE BYLAWS AS PRESENTED TODAY ADOPTED BY THE BOARD. VICE CHAIR SMIGIELSKI SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR REYMAN, VICE-CHAIR SMIGIELSKI, BOARD MEMBERS CAMPANA, HARTMAN, KLEIN, AND MCLENDON VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES

### **4. Board Letter to Council on Library Budget**

Chair Reyman advised the draft letter was reviewed by Board Member Collins and Vice-Chair Smigielski, who felt the letter was sufficient. Further noting if changes need to be made, it would be pushed out to the January meeting for approval.

Chair Reyman reviewed the budget process as presented by Mr. Bundy in June 2021.

Board Member Klein suggested that in the first paragraph of page 2, "reduction" is redundant. Additionally, the end of the sentence should read "reduction taken place despite that resolution." In the following sentence "closure" should be changed to "closing."

Board members noted the letter was well written and they appreciate Chair Reyman's work on it. Vice-Chair Smigielski added that the Friends of the Scottsdale Public Library (FSPL) were also supportive of the letter.

Board Member Hartman commented that in the first paragraph on page 2 "negative reduction" is a double negative. On page 1, paragraph 2 (the red font section), she suggested this language "We are sending this letter to express our concern regarding the negative funding issues facing the Scottsdale Public Library system." "

Chair Reyman summarized the suggested wording changes.

BOARD MEMBER MCLENDON MOVED TO SEND THE LETTER TO CITY COUNCIL AS AMENDED. BOARD MEMBER KLEIN SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR REYMAN, VICE-CHAIR SMIGIELSKI, BOARD MEMBERS CAMPANA, HARTMAN, KLEIN, AND MCLENDON VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES

BOARD MEMBER HARTMAN MOVED TO SEND THE LETTER TO CITY COUNCIL AS SOON AS POSSIBLE. BOARD MEMBER KLEIN SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR REYMAN, VICE-CHAIR SMIGIELSKI, BOARD MEMBERS CAMPANA, HARTMAN, KLEIN, AND MCLENDON VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES

Chair Reyman noted although Board Member Collins is absent, she previously expressed her support of sending the letter.

Chair Reyman will provide a final copy of the letter to all board members.

#### **5. Identification of Future Agenda Items**

- Collection development of library materials (covered over several meetings)
- Update on security issues
- Update on the letter sent to City Council
- Budget status update
- Criteria for purchases
- Measuring outcomes

#### **6. Board Members' Reports**

Vice-Chair Smigielski provided an update on the Friends of the Scottsdale Public Library. They acknowledged a personal donation from Anna Unterberger for a one-year newspaper database subscription for patron use. The FSPL have made it clear they will not fund anything that was cut from the budget. Melissa Orr will be the liaison to the FSPL and will work with them to develop procedures and marketing. Upcoming events hosted by the FSPL are listed on their website.

Board Member McLendon noted during a business call with a NY resident, they mentioned how much they enjoy visiting the Scottsdale Public Library system. Additionally, she completed her holiday "give thanks" to the staff at Appaloosa.

Vice-Chair Smigielski advised she and Board Member Hartman delivered a holiday thank you treat for staff at the Civic Center Library today. She thanked the staff and board for all they have done this year.

Board Member Klein advised Board Member Collins delivered pizza to staff at Mustang today.

Chair Reyman noted she delivered gifts to administration today. She thanked the Board Members for being so passionate and caring about the Scottsdale Library system.

Chair Reyman reminded Board Members to sign the personal interest disclosure prior to the January 19, 2022 meeting.

## **7. Adjournment**

BOARD MEMBER HARTMAN MOVED TO ADJOURN THE MEETING. VICE CHAIR SMIGIELSKI SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR REYMAN, VICE-CHAIR SMIGIELSKI, BOARD MEMBERS CAMPANA, HARTMAN, KLEIN, AND MCLENDON VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 4:39 p.m.

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